



# Volunteer application form

## Socio-psychological support program at Sunshine medical centre in HCMC (Vietnam)

Please, read the Volunteer Handbook before applying for the program. You can download a copy in [www.cncf.org](http://www.cncf.org). Check also the calendar with arrival and departure dates for volunteers. Applicants must submit the application minimum 2 months prior to their chosen arrival date.

Please, submit you application form with all required documents. Please, check the Handbook for further information or the FAQ in our web:

- CV or resume
- Professional reference letter
- Character reference letter
- Copy of your background certificate
- If you have no background on the listed careers, please show proof of 1 year experience working with children (copy of contract or reference letter)
- Passport copy

### Personal information

PERSONAL INFORMATION			
Title – MR/ MRS/MISS/DR	Male		Female
Full name	First	Last	Middle
Date of birth			Passport number: (attach a copy of your passport)
Nationality			Email:
Address			
Postal code			Phone number:
Skype contact: (Skype is used for the			

interview)	
Emergency contact details (name, address, phone number, email address)	
<b>AVAILABILITY</b>	
Choose a starting date according to CNCF volunteer's calendar. You can choose more than one arrival date to suit our schedule.	First preferred start date:  Second preferred start date:  Third preferred start date:

## Background information

The program gives priority to volunteers with a background in Education, Occupational Therapy, Speech Therapy, Psychology, social work or any professional training related to child care and education. If you do not have above-mentioned expertise, you should have at least one year of experience working with children in formal or informal education with a supervisor.

Education	Highest level of education:
	Educational Qualifications:
	Other relevant studies/ formation: (list of max. 3)

*Please, attach your academic certificate in your email.*

**\*\*For applicants with no background in the above mentioned careers, please attach a contract or reference letter to give proof of your experience working with children.**

## Professional and volunteering experience

*\*Please, include in your email 2 reference letters (one professional letter, one character letter) to your application and a copy of your curriculum vitae or resume.*

### Current employment situation

Student   
  Unemployed   
  Working   
  Gap year   
  Career-break   
 \_\_\_\_\_

### If you are working, please indicate:

Position:

Company/ Organization:

Since \_\_\_\_\_ (month, year) to \_\_\_\_\_ (month, year)

**Previous job (relevant to the application):**

Position:

Company/ Organization:

Since \_\_\_\_\_(month, year) to \_\_\_\_\_(month, year)

**Volunteering experience:**

Position:

Organization:

Since \_\_\_\_ (month, year) \_\_\_\_ to \_\_\_\_ (month, year) \_\_\_\_

**Hobbies and free time**

Please, tell us some of your hobbies or any activity you like to do in your free time and how often you do it.

- | <u>Frequency</u><br>(weekly, sometimes, rarely, etc)                  | <u>Frecuency</u>   |
|---|--|
| <input type="checkbox"/> Reading books                                | <input type="checkbox"/> Painting                                    |
| <input type="checkbox"/> Watching the news                            | <input type="checkbox"/> Rock climbing                               |
| <input type="checkbox"/> Yoga, pilates, aerobic, etc.                 | <input type="checkbox"/> Gardening                                   |
| <input type="checkbox"/> Swimming                                     | <input type="checkbox"/> Meditation                                  |
| <input type="checkbox"/> Watching movies                              | <input type="checkbox"/> Shopping                                    |
| <input type="checkbox"/> Going to concerts, exhibitions, events, etc. | <input type="checkbox"/> Playing videogames                          |
| <input type="checkbox"/> Playing music or sing                        | <input type="checkbox"/> Dancing                                     |
| <input type="checkbox"/> Going to the gym                             | <input type="checkbox"/> Doing sports (tennis, football, rugby, etc) |
| <input type="checkbox"/> Cycling                                      | <input type="checkbox"/> Other activities:                           |

**Questionnaire**

Please, answer these questions carefully. It will provide us valuable information to get to know you better.

**How did you get to know CNCF?**

- I saw Christina’s movie       Through a friend       I went to a CNCF event
- I read the book       I read about it on the news       I saw it on Facebook
- Other: specify please

**What are your motivations to volunteer abroad?**

**Why have you chosen to work with the Christina Noble Children’s Foundation?**

**Why have you chosen to work with children?**

**What do you think is the difference between volunteering and working, in regards to commitment, responsibility and accountability?**

**What do you think disability is? How do you think it affects a child's quality of life?**

**After reading the Volunteer Handbook and becoming familiar with the program, in what ways could you contribute to the children in the Sunshine Centre?**

**What, of your experiences and skills, enables you to work with children with special needs?**

**It is completely natural to have a close relationship with the children while working. Often it happens to build a special bond with one in particular. How would you manage a situation like this if it happened?**

**The minimum volunteering commitment to CNCF is 8 weeks. Why do you think this time commitment is set, in terms of benefit for the children and the volunteers?**

**Sunshine centre has a prescriptive environment in order to keep the place healthy and safe for vulnerable children. Volunteers must pay attention to the routine at the centre and follow instructions and rules. Have you worked in similar environments? How do you feel about working in them?**

**What are your expectations about CNCF and Vietnam? Please, talk also about your expectations about the program and your experience working here.**

**What would make your volunteering experience satisfactory?**

**Have you worked in a team or group before? Please, tell us how many people were in the team/group and what your role was.**

**How do you envisage the medical care and hygiene standard in Vietnam? And in the Sunshine Centre?**

**Vietnam is quite conservative about dressing. The climate is tropical and very humid. It is expected to dress is modest and respectful to the culture in Viet Nam. Would this be an issue for you? How would you overcome it?**

**In the centre, volunteers work as a team alongside Vietnamese people. How would you approach building rapport with the Vietnamese staff? Most of them do not speak English at all.**

**Have you travelled to a developing country before? Please, explain where you went and what you did there.**

**How do you deal with stressful situations? Please, share your personal tips with us.**

**The traffic in the city is really intense. Drivers will respect neither the pavement nor zebra crossings. The environment is polluted. The weather is hot and humid. The food, the culture, the language is different. How will you cope with all these challenges? Do you feel ready?**

**Sometimes children get sick and we have to close the medical centre to visitors and volunteers for a period of time. Please, let us know other talents or skills that you have and that could contribute to the Foundation in other ways.**

#### **Declaration**

Herby I declare that:

- I am physically healthy and that I have no injures that would prevent me from performing my duties as a volunteer working with children.
- That I have no mental condition (such us depression, panic attacks, bi-polar, etc) that would be an impediment to provide socio-psychological support to children.
- That I have read the Volunteer handbook and understand the terms of the program.

*I declare that the information I have given is true and complete to the best of my knowledge. Furthermore, I understand that any false statements or deliberate omissions in the information I have provided on this form may disqualify me for being approved to undertake my proposed voluntary work. CNCF reserves the right to cancel the application or the volunteering if any of these statements was not true or information was omitted.*

**Thank you for taking the time to fill out this form and for your interest in volunteering with the Christina Noble Children's Foundation.**